IACUC CITI Training Instructions

All individuals involved in conducting research, teaching, or testing activities with live vertebrate animals must complete the required basic, species-specific, and/or protocol-specific CITI training courses as outlined within the table below. CITI training certificates remain valid for 3 years.

Click here to visit the CITI Program website for instructions on how to create a new CITI account, add courses to your profile, and navigate through the CITI website.

If you have any questions about the CITI registration process or which training courses you need to take, please contact the IACUC Administrator at iacuc@une.edu for assistance.

Group	CITI Training Course(s)
Teaching or classroom activities involving live vertebrate animals	**Basic Training (required)**: ❒ Working with Vertebrate Animals in a Classroom or Teaching Activity[2, 3]
Research activities involving fish *(including both free-living wild fish and commercially sourced fish)*	**Basic Training (required)**: ❒ Investigators, Staff, and Students[1] ❒ Working with Fish in Research Settings[2] **Species-Specific Training (as applicable)**: ❒ Working with Zebrafish (Danio rerio) in Research Settings[2] **Protocol-Specific Training (as applicable)**: ❒ Wildlife Research[2] *(Required when research activity involves free-living fish in the wild)*
Research activities involving laboratory mice or rats housed within UNE vivarium	**Basic Training (required)**: ❒ Investigators, Staff, and Students[1] ❒ Reducing Pain and Distress in Laboratory Mice and Rats[2] **Species-Specific Training (as applicable)**: ❒ Working with Mice in Research Settings[2] ❒ Working with Rats in Research Settings[2] **Protocol-Specific Training (as applicable)**: ❒ Aseptic Surgery[2] *(Required when research activity involves major survival surgery or non-survival surgery)*
Research activities involving free-living wild vertebrate animals *(excluding fish)*	**Basic Training (required)**: ❒ Investigators, Staff, and Students[1] **Protocol-Specific Training (required)**: ❒ Wildlife Research[2]

[1] When your CITI training certificate for the '**Investigators, Staff, and Students**' course expires, you can either retake the CITI training course, ***OR*** attend a live refresher training conducted by the UNE attending veterinarian (typically offered in the fall). Attendees of the live refresher training will receive a completion certificate, valid for 3 years.

[2] Once your CITI training certificate has expired, you must retake the CITI training course.

[3] All students must complete the '**Working with Vertebrate Animals in a Classroom or Teaching Activity**' CITI training course. This is an abbreviated version of the '**Investigators, Staff, and Students**' CITI course, consisting of four training modules that offer students an overview of the IACUC, federal laws, policies, and guidelines, and how to report animal welfare concerns or potential noncompliance.

The instructor has the discretion to decide whether students are required to complete additional CITI training courses as part of the course or teaching activity.

Instructors and Teaching Assistants are responsible for completing all applicable CITI training courses per the respective research group identified in the table above.